



**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
WEDNESDAY, DECEMBER 8, 2021, 6:00 P.M.**

Members Present: Tarik Miranda, Jodie Nosiglia, Jim Ligor, Jim Dorval, Brian Long and Board Clerk Liz Fernandes.
Absent: Teresa Persico
Also, in attendance: HR Director, Kristin Melpignano.

1. The meeting was called to order at 6:05p.m. by Chairman Miranda.

2. ***New Business***

Pass over

3. ***Old Business***

Classification & Compensation Plan

- Ten Job Descriptions were submitted for review and approval: Youth Center Program Coordinator, Youth Center Director, Network Administrator, Town Engineer, Assessor Administrator, IT Manager, Town Planner, Planning Asst., Highway Supervisor and Tech. Support Technician.

Motion to approve as presented by Brian Long with a minor adjustment to Network Administrator seconded by J. Nosiglia.

MOTION CARRIED UNANIMOUSLY

4. ***Approval of minutes***

- Motion to approve the November 10, 2021 minutes by J. Ligor seconded by B. Long.

MOTION CARRIED UNANIMOUSLY

- Motion to approve the November 23, 2021 minutes by J. Nosiglia seconded by J. Dorval.

MOTION CARRIED UNANIMOUSLY

5. ***Approval of Payroll***

- Motion to approve the December payroll by J. Ligor, seconded by J. Dorval.

MOTION CARRIED UNANIMOUSLY

6. ***Adjournment***

- J. Ligor motioned to adjourn the meeting at 6:30 pm seconded by J. Dorval.

MOTION CARRIED UNANIMOUSLY

Tarik Miranda, Chairman

Jim Ligor, Vice Chairman

Jim Dorval

Jodie Nosiglia

Brian Long

Liz Fernandes, Clerk